
Job Description – Housekeeper

About Us: Located in the adventure wonderland of Revelstoke, British Columbia, Eagle Pass Lodge aims to provide a relaxed, boutique experience to all involved. We offer all-inclusive summer stays at our high-end Lodge primarily for biking enthusiasts due to our unique location in the heart of the MacPherson Trail network.

We are an efficient team of like-minded individuals found happiest in the mountains, fulfilled by small town living, and are always seeking the next pursuit. We pride ourselves on providing a workplace that is supportive, entrepreneurial in spirit, and most importantly fun.

Job

Overview: The Lodge Housekeeper is responsible for all housekeeping requirements during their shift. They uphold all standards of the Lodge to provide the best experience for guests and staff alike by maintaining a clean and safe work environment that promotes unparalleled experience. Leading by example and addressing all situations in a professional manner, the Lodge Housekeeper diligently creates and follows routines that ensure an impeccable level of cleanliness throughout the entire building.

Employment

Dates: July 8th, 2021 to end of 2021 summer season (mid-end September)

Position

Type: Part Time Seasonal (16-32 hours/week)

Reports to: Lodge Manager

Wage: \$18-22/hour, based on previous experience

Location: Eagle Pass Lodge, 1467 Highway 23 South, Revelstoke, BC

Responsibilities & Accountabilities

- Follow direction from Management Team as a team player to complete all required tasks
- In-depth knowledge of cleaning supplies usages, WHMIS and proactively seek out additional knowledge if unsure
- Follow daily, weekly and monthly checklists for cleaning and maintenance as required
- Clean all area of the Lodge to high standard as set by Management

- Follow most effective process for laundering all linens and ensure any guest items are treated with care at all times
- Distribute linen, towels and room supplies using wheeled carts or by hand
- Realign furniture and amenities according to prescribed layout
- Respond to guest queries and requests in a timely manner
- Restock and refill room items as needed following layout expectations
- Ensure confidentiality and security of guest rooms
- Follow all company safety and security procedures
- Report any maintenance issues, room damage or safety hazards to Management

Physical Demands

- A moderate amount of physical stamina and mobility required including ability to reach, carry, kneel and bend
- Ability to lift, push and pull required load (up to 30lbs)
- Standing for long durations

Key Skills and Proficiencies

- Knowledge of cleaning and sanitation products, techniques and methods
- Ability to take direction and criticism in a constructive manner
- Excellent time management skills & the ability to take ownership of tasks to ensure accurate completion
- Previous housekeeping experience of 1-2 years an asset
- WHMIS Certification an asset
- Biking interest and knowledge an asset

Please send all resumes and cover letters to suzi@eaglepassheliskiing.com. Resumes will be accepted until June 15th, 2021 or until a successful candidate has been found.

Thank you for your interest in working with us, however, only qualified candidates will be contacted for an interview.

Eagle Pass Heliski is an equal opportunity employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, and any other legally protected characteristics.



Phone: +1.250.683.8699 | Fax: +1.250.837.3706
Lodge : 1467 Hwy 23 South, Revelstoke BC | Office: 309 MacKenzie Avenue, Revelstoke BC
360° virtual tour - www.eaglepasslodge.ca | info@eaglepasslodge.ca