

# Job Description - Housekeeper

About Us:

Located in the winter wonderland of Revelstoke, British Columbia, Eagle Pass Heliski aims to provide an unparalleled experience to all involved. We are an efficient team of like-minded individuals found happiest in the mountains, fulfilled by small town living, and are always seeking the next pursuit. We pride ourselves on providing a workplace that is supportive, safe, entrepreneurial in spirit, and most importantly fun.

Job

Overview:

The Lodge Housekeeper is responsible for all housekeeping requirements during their shift. They uphold all standards of the Lodge to provide the best experience for guests and staff alike by maintaining a clean and safe work environment that promotes unparalleled experience. Leading by example and address all situations in a professional manner, the Lodge Housekeeper diligently creates and follows routines that ensure an impeccable level of cleanliness through the entire building.

**Employment** 

**Dates:** December 1<sup>st</sup>, 2021, to end of 2022 winter season

**Position** 

**Type:** Part-time and full time seasonal positions available

**Reports to:** Lodge Manager

Wage: Based on previous experience plus benefit package

**Location:** Eagle Pass Lodge, 1467 Highway 23 South, Revelstoke, BC

# **Responsibilities & Accountabilities**

- Follow direction from Management Team as a team player to complete all required tasks
- In-depth knowledge of cleaning supplies usages, WHMIS and proactively seek out additional knowledge if unsure
- Follow daily, weekly and monthly checklists for cleaning and maintenance as required
- Clean all areas of the Lodge to the high standards set by Management
- Follow most effective process for laundering all linens and ensure all guest items are always treated with care
- Distribute linen, towels and room supplies using wheeled cart or by hand



- Realign furniture and amenities according to prescribed layout
- Respond to guest queries and requests in a timely manner
- Restock and refill room items as needed following layout expectations
- Organize and restock cleaning bucket at the end of the shift
- Ensure confidentiality and security of guest rooms
- Follow all company safety and security procedures
- Report any maintenance issues, room damage or safety hazards to management

### **Benefits**

- Heliskiing when space and conditions allow
- Sleep in your own bed. Eagle Pass is a town-based operation
- **Eddie Bauer Staff Uniform**
- Discounted rates with EPH suppliers and partners
- Training and certification subsidies

# **Physical Demands**

- A moderate amount of physical stamina and mobility required including ability to reach, carry, kneel and bend
- Ability to lift, push and pull required load (up to 30lbs)
- Standing for long durations

# **Key Skills and Proficiencies**

- Knowledge of cleaning and sanitation products, techniques and methods
- Excellent time management skills & the ability to take ownership of tasks to ensure accurate completion
- Previous housekeeping experience of 1-2 years an asset
- WHMIS Certification an asset

### To Apply

Please send all resumes to suzi@eaglepassheliskiing.com. Resumes will be accepted until November 1st, 2021 or until a successful candidate has been found.

Thank you for your interest in working with us, however, only qualified candidates will be contacted for an interview.



Eagle Pass Heliski is an equal opportunity employer. We evaluate qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, veteran status, and any other legally protected characteristics.

Phone: +1.250.837.3734 Toll Free: 1.877.WAY.DEEP Fax: +1.250.837.3706

Post: Box 2555, Revelstoke BC, V0E 2S0 Canada Office: 309 MacKenzie Avenue, Revelstoke BC

www.eaglepassheliskiing.com info@eaglepassheliskiing.com